

Minutes of Hauxley Parish Council AGM held at Hauxley Village Hall on Monday 14 May 2018

Present: Cllrs R Callender (Chair), I Thomas, W Appleby, D Howell, Terry Clark

The Parish Clerk in attendance, Jade Reynolds

Four members of the public were present.

Action

1. Apologies for Absence

Cllr K Graham, Cllr P Nichols

2. Election of Chairperson for 2018-19

Councillor Callender was re-elected as Chairperson; this was proposed by Councillor Thomas and seconded by Councillor Appleby.

3. Election of Vice Chairperson for 2018-19

Councillor Graham was re-elected as Vice Chair; this was proposed by Councillor Callender and seconded by Councillor Appleby.

4. Financial Signatories

The Parish Council currently have three authorised financial signatories. The clerk will request forms from Barclays to add another signatory.

Clerk

5. Appointment of Insurer

It was agreed to remain with the current insurer, Zurich.

6. Agreement to pay annual subscriptions

It was agreed to continue to subscribe to NALC and SLCC.

7. Dates and times of meetings from May 2018 – May 2019

The dates and times of meetings for the next year are as follows:

9th July @ 6:30pm

10th September @ 6:30pm

12th November @ 6:30pm

14th January @ 6:30pm

11th March @ 6:30pm

13th May @ 6:30pm

8. Annual Governance and Accountability return for 2017-2018

1. Actions required from the internal audit

- To claim VAT
- To have an up to date risk assessment

Clerk

Signed.....Chair

2. To approve the Annual Governance Statement

The Annual Governance Statement was approved.

3. To approve the Draft Annual Accounts for 2017-2018

The draft annual accounts were agreed.

4. It was agreed that the Notice of Public Rights will commence on Monday 4th June and end on Friday 13th July 2018

9. Declarations of Interest in items on the agenda

There were no declarations of interest.

10. Councillor Terry Clark

Cllr Clark informed the meeting that the damaged street lights along the A1068 have been reported but he will chase up the repairs with the relevant department.

Cllr Clark and Hauxley Parish Council agreed to apply to the Highways Agency to request that a 30mph speed limit is applied to the area of the A1068 running through Radcliffe.

The meeting was informed that extra dog waste bins have been placed in the Links Road car park and on the dunes.

11. Public Questions

It was reported that some areas of the village have not been tended by the gardener. The clerk will request a meeting with Louise Little to discuss which areas need to receive attention and to discuss the upkeep of the allotments.

Clerk

Mr and Mrs Hay informed the meeting that the road running between the beach and village square is full of potholes. This road does not belong to the Parish Council, it is owned by the Caravan Site, however, it is also used as an official cycle route. There are also no road markings for cyclists or motorists which could prove dangerous. The Clerk will contact Martin Perdain at Sustrains and raise these issues with him.

Clerk

12. To approve and confirm the minutes of the last meeting

The previous minutes were agreed.

13. Matters arising from the minutes of the previous meeting

The Clerk will contact Graham Mitcheson with regards to having the culverts serviced before the winter.

Clerk

Signed.....Chair

14. Finance

The accounts were seen by the meeting and there were no matters arising.

The Clerk asked if it would be possible to have some professional spreadsheets put together. This was agreed, and the Clerk will inform of the costs before going ahead with it.

Clerk

15. Agenda Items

- **Budget Allocation for 2018-2019**

The budget was considered and there were some changes made to the ringfenced funds. The Clerk will put together a spreadsheet for the budget and it was agreed to look at this again at the next meeting.

Clerk

- **Review of electronic diary**

It was agreed that this should be brought to each meeting for relevant actions and any changes.

Clerk

- **Northumberland Day**

The Clerk will publish photos of Hauxley residents flying the Northumberland Flag to the Ambler.

16. Any other business

The Clerk will contact the Clerk for the Village Hall to arrange payment of rent as it appears that we have not been charged rent for two years.

Clerk

17. Date and time of next meeting

Monday 9th July at 6:30pm

Signed.....Chair