At the Meeting of the Council held at Hauxley Village Hall on at 6.30pm on Monday 11th July 2016

**Present:** Cllrs W Appleby, R Callender (Chair), J Lightfoot, K Graham and D Cook

The Parish Clerk in attendance Vicki Smith

2 Members of the Public were in attendance and Cllr Robert Arckless

Actions

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| **1. Apologies for absence**  Apologies were received from Cllr Iwan Thomas  **2. Co-opted Councillor Dave Cook**  Dave Cook was welcomed to the Council. Hauxley Parish Council now has a full quorum.  **3. Declarations of interest in items on the agenda**  None  **4. Public Questions**  Mr & Mrs Hay reported concerns about the overgrown roadsides and wall as this is making the road seem much more narrow than it actually is and is posing a risk to drivers. The clerk to contact NCC to see if grass cutting has still been taking place as agreed.  Mr Hay reported that the taps were not working. Cllr Graham to look into this.  **5. To approve and confirm the minutes of the meeting held on 9 May 2016.**  The minutes were agreed as an accurate record of the meeting.  **6. Matters arising there from:**  **6a. Capital Improvement Programme (Hauxley Lane) & annual culvert clearing and regime – Hauxley Lane and flooding issues in Hauxley – update from NCC officers Mike Jeffrey and Russell Mason**  Mike Jeffrey attended on behalf of NCC to discuss the flooding issues that occurred towards the end of 2015. It was reported that there was an issue in finding out where the water from the gulley’s was going. A joint effort between Graham Mitcheson, the Wildlife Trust and the owners of the caravan site in retrieving old drainage records established a connection between the gulley’s and outfall pipes south of the village. A local drainage contractor was employed to clear the pipes which were blocked with years of build up and the adverse weather led to a saturation of the system. Once they were cleared, the water drained. It is expected that now the connections are known, any future problems can be addressed quickly. Members were made aware that it is the land owners responsibility to maintain and keep drains clear. The landowners are aware.  Residents and members raised concerns about the high water table on the fields behind the allotments and also made Mike Jeffrey aware of another culvert located north of the slipway that has not yet been looked at. The out flow is at the beach but the other end is in the woods.  The issue with flooding on Links Road is a highways issue. Mike Jeffrey to alert highways. In previous times, sand has been dug to provide a soak away.  The clerk to contact the Wildlife Trust about the water in the field & invite the Wildlife Trust to the next meeting.  **Future Action**  The pipes will not be cleared on an annual basis given that they have now been cleared. The roadside gulleys are on an annual clearing regime and Russell Mason will be aware of this.  **6b Parking obstructing access to Low Hauxley**  The new road marking has helped alleviate some parking issues in the village although there are some people thinking this is where the nature reserve is. Members to monitor the situation around nature reserve traffic and a sign may be erected if required.  Cllr Graham agreed to proceed in purchasing a new and larger 5mph sign to replace the existing one at the entrance of the village square.  **6c Untidy Land Report**  NCC has written to the resident on 26th May requesting that work take place within specified time frame. The clerk has requested a further update and awaits a response from NCC.  **6d Rotting tree by verge**  The tree has been removed and this issue is resolved  **6e Maintenance of Allotment walkways**  It was reported that allotment walkways are becoming unclear as users are not using the correct pathways which is resulting in overgrowth and the correct paths being lost. It would be helpful if all allotment users used the correct paths to try and re-establish where they are mean to be.  **6f Pylon cables over allotments and letter from Northern Powergrid to owners**  After discussion with Northern Powergrid and discussions with UK Coal it has been established that the cables do not belong to either of them but to the land owners on which they are set. The cables are becoming lower and pose a health and safety risk to those working in the allotments. The clerk to write a letter to the landowners outlining our health and safety concerns.  **6g Drop Box**  The clerk to create a step by step guide on how to use and circulate details.  **6h Hauxley Planning Application update**  The planning application was confirmed and the clerk to check files and report back.  **6i Public Right of Way, Footpath 12, maintenance responsibilities**  It has been confirmed by NCC that there is no responsibility on any party to maintain the footpath.  **6j Update on sump holes and quick sand**  It has been confirmed that these are not mining subsidence issues and is being dealt with by the Environment Team within The Coal Authority. The apparent cause seems to have been a very high water table, forcing water up through fault lines in the bedrock in several areas along the coast. The warning signs remain in place and visitors are reminded to take care in these areas and remain vigilant.  **7. Standing item – Report by County Councillor**  Cllr Robert Arckless reported on his meeting with Ruth Bendall where he flagged up the condition of the road at Hauxley Road ends and Radcliffe Road. Ruth Bendall is aware of this and there may be the possibility of some government funding that may be able to be used for this. There is also a subsidence issue to address here. Cllr Arckless to chase for an update and to ensure that is stays on their agenda.  Cllr Arckless reminded everyone that his surgery is taking place on 29 July 2016.  **8. Finance**  The clerk to clarify if the £100 transferred into the village square was for stones. A small amount of stones is needed to be distributed evenly. The Clerk to seek costs from Tommy Eason and Renton for this work.  **8a. The Community Account:** The closing balance on the Community Account stands at £5661.35 on 29 June 2016.  **b. The Business Saver Account:** The closing balance of the Business Account stands at £1846.57 on 27 May 2016.  **c. Financial Summary** – documents were circulated at the meeting or available from The Clerk  **d. Payments**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Cheque No** | **Creditor** | **Reason** | **Amount** | | 11.07.2016 | 100601 | V Smith | Wages | 224.80 | | 11.07.2016 | 100599 | NALC | Subscription | 68.76 | | 11.07.2016 | 100598 | ADT | The Ambler | 60.00 | | 11.07.2016 | 100600 | SLCC | Subscription | 65.00 |   **e. Receipts**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Ref** | **Debtor** | **Reason** | **Amount** | | 6.06.2016 |  | Barclays | Interest | 0.23 | |  |  |  |  |  |   **9. Planning:**  **a. To report on any planning decisions:**  The planning application for 34 Kirkwell Cottages was granted permission  **b. Planning matters pending:**  None  **c. To consider any planning matters:** None  **10. Agenda Items**  **10.1 Proposal to adopt HPC Financial Regulations**  This item was deferred to the next meeting  **10.2 Cyclist Signage**  It was noted that the cyclist sign had been removed. Cllr Graham agreed to contact sustrans about replacing it.  **10.3 Parking in Low Hauxley Woods**  Cllr Thomas is hoping to engage the ringers in discussions about the possibility of using the woods as a small over flow car park for when the village hall is in use. Cllr Thomas to invite them to a future meeting and update members.  **10.4 Overgrown hedges from School House to High Hauxley**  The clerk to ask NCC to carry out this work when they are next in Hauxley. Additional funding has been put aside for additional grass cutting between Low Hauxley and High Hauxley. The clerk to check that this is still the case and work is being done.  **10.5 Strimmer and Lawn Mower purchase**  A resident has suggested buying a strimmer and lawn mower for use by volunteers in the village to maintain the areas that are required such as in the village square. The clerk to check how much is left over from the £400 set aside for the planters and get a quote for trimming the grass areas, twice a month between May – September. Members are happy to meet with the contractor to explain which areas prior to a quote being provided.  **10.6 Special Marine Conservation Area**  Cllr Graham reported on his discussions with Natural England who confirmed that there will be no impact on recreational facilities.  **10.7 Hauxley Village Hall fee**  Hauxley Village Hall will be increasing the hire fee from April 2016. The cost for Hauxley Parish Council to hire the hall is £20 per meeting. A payment is to be made for a total of £120.00 to cover the cost of the hall for the year.  **10.8 Defibrillator purchase**  Members requested the Clerk to pursue funding options for the purchase of 2 defibrillators for Low Hauxley and High Hauxley.  **11. Correspondence Received:**  11.1 NALC E:News 11th and 17th and 24th, 31st May,7th June, 14th June, 21st June, 28th June 2016, 5th July – For information only  The clerk to circulate these for information.  11.2 Love Northumberland Hate Litter Campaign  The information was noted/  11.3 Caring for Rothbury Action Group (CRAG)  The information was noted  11.4 A1 in Northumberland Scheme  The information and consultation deadline was noted.  11.5 Planning Review  The information was noted.  11.6 Notice of Referendum  The information was noted.  11.7 Northumberland Local Plan Core Strategy: Proposed Major Modifications  The information was noted  11.8 Local Transport Plan Programme 2016/17  The Local Transport Plan items were circulated for information. NCC have requested Hauxley Parish Councils priorities for the next year. Members requested that last years requests are circulated to see if there are any changes.  11.9 Information re Household Waste recovery Centres (HWRCs)  Information was circulated around the changes to HWRC.  11.10 Additional costs for LED Street Lighting Project  The information was noted.  11.11 NALC 2016-2018 National Salary Award  The information was noted.  11.12 CAN E:news May 2016  The article was noted.  11.13 Letter from Grant Davey re Market Town Initiative  The letter was requested to be circulated to members.  11.14 Director HMP Northumberland meeting with local Councils 21 July 2016  The email was noted.  11.15 Finance training for all Clerks and Councillors 8 September  The email is to be forwarded to Cllr Dave Cook  11.16 The Centenary Fields Programme  The information was noted  11.17 Proposed Major Modifications to the Northumberland Local Plan Core Strategy  The information was noted  11.18 CRAG Appeal to all Parish Councils in Northumberland  The information was noted  11.19 Funding Bulletin 14 June 2016 – (sent electronically)  The information was noted  11.20 Consultations on proposals for alternative Household Waste Recovery Centre  Opening Arrangements  The information was noted as above.  11.21 South Area Committee papers  The papers were noted.  14. **Date and time of next meeting:** The next meeting would take place on Monday 12 September at 6.30pm in the Village Hall, Low Hauxley.  The meeting closed at 8.30pm  Items for next Agenda  Hauxley Village Plan – Delegation was given to Cllr Cook to look into Neighbourhood Planning ahead of the next meeting.  HPC Financial Regulations | Clerk  KG  Clerk  KG/DC  Clerk  Clerk  Clerk  Clerk  RA  Clerk  Clerk  KG  IT  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk |
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